

PUBLIC SPEAKERS

None.

MINUTES OF MAY 16, 2016

Roll Call of Members

The monthly meeting of the Board of Directors of The Mattabassett District was held Monday, May 16, 2016, in the Administration Building. Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson, Doug Sienna and Tom Tokarz. Present from the Town of Berlin were Directors John Dunham and James McNair. Present from the City of Middletown were Directors Dale Aldieri, David Bauer, Joseph Samolis and Tom Serra. Present from The City of New Britain were Directors Paul Catanzaro, Peter Centurelli and Mary Marrocco. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian - Executive Director, Michelle Ryan – District Engineer, Brian Warman – Operations Manager, and Bill Adkins – Maintenance Manager. Berlin Director Ed Kindelan and New Britain Directors Tonilynn Collins and Timothy Stewart were absent. Also present was Christine Kurtz from Wright-Pierce.

Approval of April 18, 2016 Minutes

MOTION: Mr. Sienna moved to approve the minutes of April 18, 2016.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved with Mr. Aldieri, Mr. Centurelli and Mr. McNair abstaining.

Treasurer's Report

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register – April, 2016

No motion required.

Staff Reports

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Executive Director's Staff Actions:

- 1) The Executive Director will provide the Engineering Committee with an analysis of sludge management that will include the reducing of sludge and the cost and to also include the seasonal component to processing incoming sludge.
- 2) The Executive Director will provide the Engineering Committee the cause of the 30% increase of water consumption and look into ways to reduce it.
- 3) The Executive Director will explore the use of solar panels and other energy sources for the plant and provide the findings to the Engineering Committee.
- 4) The Executive Director will provide the Engineering Committee with the cost to run the generator once the Enernoc contract has expired.

Engineering Committee

No Report

Finance Committee

MOTION: Mr. Sienna moved to approve awarding the supply of: Sodium Hypochlorite and Sodium Hydroxide to H. Krevit & Co.; Univar for Ammonium Hydroxide; Holland for Aluminum Sulfate; Environmental Operating Solutions for Supplemental Carbon Glycerin; and F2 Industries, LLC for Sodium Permanganate; for Fiscal Year July 1, 2016 to June 30, 2017, and

authorizes the Executive Director to enter into contracts with the aforementioned firms for the supply of these products for Fiscal Year 2016-2017.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved to accept the Finance Committee Report as presented.

Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Human Resources Committee

MOTION: Mr. Bauer moved to accept the Human Resources Committee verbal Report as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Property Management

MOTION: Mr. Centurelli moved to approve the purchase of a 2016 Ford F-350 with Plow and Dump Insert from the lowest CTDAS bidder, Tasca Ford of Berlin/Hartford, at a price not to exceed \$35,533.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Property Management Committee Report as presented.

Mr. Serra seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Public Relations Committee

No Report.

District Project Construction Committee

MOTION: Mr. Serra moved to approve C.H. Nickerson's Requisition for March/April 2016, in the amount of \$127,532.00.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Serra moved to approve Wright-Pierce's Requisition for April 2016, in the amount of \$41,453.26.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Serra moved to accept the District Project Construction Committee Report as presented.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously

Counsel's Report

No Report

New Business

None

Communications

1. The Executive Director reported that he spoke with MDC's Finance Director regarding the Middletown Fund credit. He is expecting a response in a week. The Executive Director will send out a letter (after District Counsel's review) indicating the credits issued in FY16 and future fiscal years were erroneous and request the funds be returned.
2. Mr. Dunham thanked Mr. Bauer for a letter he received from him about a plant tour he attended. The letter will appear in the June Board booklet.
3. Mr. Aldieri and Mr. Bauer were reappointed by the Middletown Council to the Board until March 2019.

Adjournment

MOTION: Mr. Sienna moved to adjourn.

Mr. Serra seconded the motion.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 7:46 p.m.

The next meeting of the Board of Directors will be held on **Monday, June 20, 2016 at 7:00 p.m.** in the Administration Building, Cromwell, Connecticut.